

Royal Mail Retail  
Credit Management Centre  
Royal Mail House  
Stone Hill Road  
Farnworth  
Bolton  
BL4 9XX

6 December 2011

Dear Royal Mail

Please find enclosed a copy of your latest invoice.

Regrettably, due to cutbacks and the fact that we are a very small charity, we have to stop the service. Your postmen – and women – have provided us with a great service over the years, and we are sorry to do this. If you could provide a cheaper collection, i.e. twice a week, we might be able to renegotiate.

Yours sincerely

Chris Hodgkins

Royal Mail Retail  
Credit Management Centre  
Royal Mail House  
Stone Hill Road  
Farnworth  
Bolton  
BL4 9XX

30 December 2011

Dear Royal Mail

I wrote to you on the 6<sup>th</sup> December 2011 and have yet to receive a reply. You must have received it for it cannot have been lost in the post – impossible.

I enclose copies of my correspondence.

Yours sincerely

Chris Hodgkins

Royal Mail Retail  
Credit Management Centre  
Royal Mail House  
Stone Hill Road  
Farnworth  
Bolton  
BL4 9XX

18 January 2012

Dear Royal Mail

I wrote to you on the 6<sup>th</sup> December 2011 and again on the 30<sup>th</sup> December and have yet to receive a reply. I would be grateful for a response. If using the post is too much effort my email address is [████████████████████@████████████████████.org.uk](mailto:████████████████████@████████████████████.org.uk). I enclose copies of my correspondence.

Yours sincerely

Chris Hodgkins